End-of-Year Planning (NYC)

Presented by:

New York State Technical and Education Assistance Center for Homeless Students (NYS-TEACHS) New York City Department of Education's Students in Temporary Housing Team







Goals

After this session, participants will:



Reach out to students and families about current needs and continued McKinney-Vento eligibility.



Create a summer plan to maintain communication with families and support students over the summer months.



Begin planning for SY22 programs to support students in temporary housing.





About DOE's STH Team and NYS-TEACHS

NYC DOE Students in Temporary Housing (STH) Team

- Unit within the Office of Community Schools
- Borough-based STH Regional Managers
- Provide technical assistance and work directly with schools and students
- Provide services that students are entitled to under the McKinney Vento Act and Chancellor's Regulation A-780

NYS-TEACHS

- Funded by the State Education Department; housed at Advocates for Children
- Provide technical assistance on homeless education issues
- o Infoline (800-388-2014), Website, Trainings

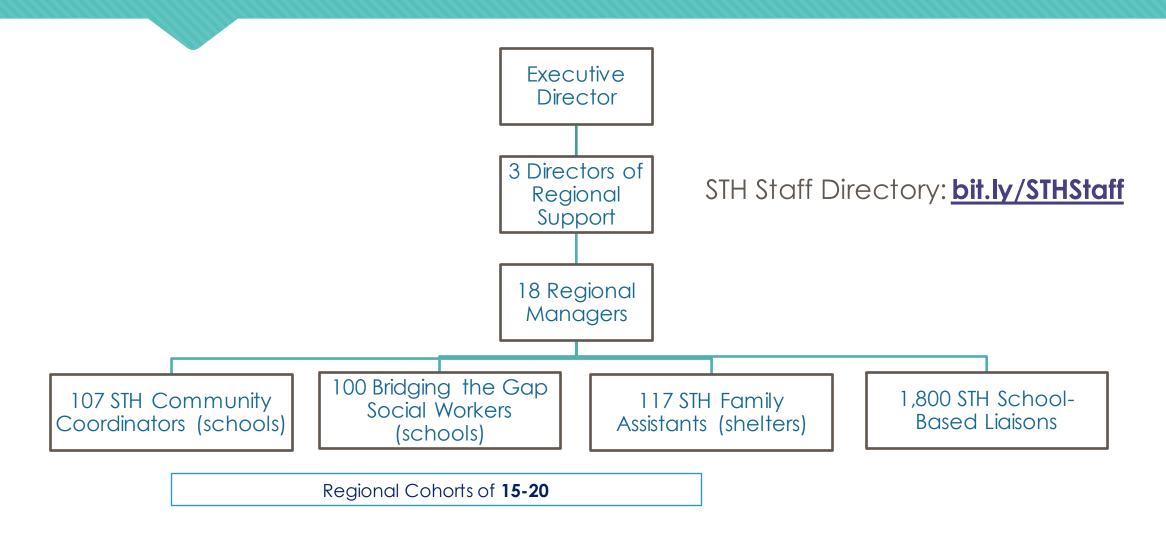








STH Team Structure











Eligibility, Outreach, and Identification

Planning Title I, Part A Programs

Resources for Students and Families

Webinar Agenda

Poll

How does your school's identification of students in temporary housing in SY21 compare with last year?

- a. There are more identified STH this year.
- b. There are fewer identified STH this year.
- c. It's about the same.
- d. I'm not sure.
- e. I do not work for a school.

Who is covered by the McKinney-Vento Act?

Children and youth who lack a fixed, regular, and adequate nighttime residence, including those:

- 66% Sharing the housing of others due to loss of housing, economic hardship or a similar reason
- 29% · Living in emergency or transitional shelters
 - Living in motels, hotels, trailer parks, camping grounds due to the lack of alternative adequate accommodations
 - Abandoned in hospitals
 - Living a in public or private place not designed for sleeping
 - Living in cars, parks, abandoned buildings, substandard housing, bus or train stations, etc.
 - Migratory living in circumstances described above





Housing Questionnaire

Required for all students

- At enrollment and
- Each change of address

Best Practice: At least once/year

NYSED-approved model form

NOTE TO SCHOOLS/LEAS: Please assist students and families filling out this form. The form should be included at the top page of registration materials that the district shares with families. Do not simply include this form in the registration packet, because if the student qualifies as residing in temporary housing, the student is not required to submit proof of residency and other required documents that may be part of the registration packet.

HOUSING QUESTIONNAIRE

The answer you give below will help the district determine what services you or your child may be able to receive under the McKinney-Vento Act. Students who are protected under the McKinney-Vento Act are entitled to immediate enrollment in school even if they don't have the documents normally needed, such as proof of residency, school records, immunization records, or birth certificate. Students who are protected under the McKinney-Vento Act may also be entitled to free transportation and other services.

Where is the student currently living? (Please check one box.)

]	In a shelter
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- With another family or other person because of loss of housing or as a result of economic hardship (sometimes referred to as "doubled-up")
- In a hotel/motel
- In a car, park, bus, train, or campsite
- Other temporary living situation (Please describe):

NYC DOE form



Chancellor's Regulation A-101 Attachment No. 6 Page 1 of 1

HOUSING QUESTIONNAIRE

Parent/Guardian/Studer

This form is intended to address the McKinney-Vento Act 42 U.S.C. 11435, and must be completed for each student. The <u>Information you provide is confidential</u>. Your child will not be discriminated against based upon the information provided.

Please complete the following questions regarding the student's housing in order to help determine services the student may be eligible to receive.

<u>Note to Schools/Temporary Housing Liaisons:</u> Please assist students and families in filling out this form. Do not simply include this form in the registration packet, because if the student qualifies as residing in temporary housing, the student is not required to submit proof of residency and other required documents that may be part of the registration packet. The district cannot disclose housing status information without parental consent.

Student Name						
Last First Middle						
OSIS#	Date of Birth (MM/DD/YY)	Gender	School			

Please identify the student's current living arrangements. Please check one box:						
Check (V)	Housing Questionnaire Choice					
	Doubled Up With another family or other person because of loss of housing or as a result of economic hardship	D				
Shelte Emerge	chelter Imergency or transitional shelter					
	Hotel/Motel Living in what is NOT an emergency or transitional shelter and involves payment	н				
	Other Temporary Living Situation Trailer park, campground, car, park, public places, abandoned building, street, or any other inadequate living space	т				
	Permanent Housing Student who is living in a fixed, regular, and adequate housing situation	Р				

If th	e student is NOT living in permanent ho	using, also indicate if the below applies:		School Use Only			
	Unaccompanied Youth Youth who is not in the physical custody of a parent or guardian						
	Parent/Guardian (print)	Parent/Guardian Signature	Date				





Poll

Has your school/program connected with all known students/ families in temporary housing within the past few months?

- a. Yes
- b. Almost all
- c. Less than half
- d. Not tracking this

www.nysteachs.org | 800-388-2014

Updating ATS with Student Housing Status and Address information

Housing Status and Address information should be updated using <u>Remote ATS</u>

- We strongly recommend schools also review the Address Report (RADR) to identify students who reported being homeless and update their current housing status (including address and contact information) using Remote ATS.
- Please update any incorrect housing status codes using the BIOU function in ATS, and confirm and verify the final report by marking "X" on the ATS "SIGN" screen.



Reaching Students in Temporary Housing (STH) during Covid-19 School Closures Guide

This guide provides helpful tips for connecting with families who are fully remote/participating in hybrid instruction.





Updating ATS with Student Housing Status and Address information, cont'd.

Who can run a RATH Report?

- Anyone at your school who has ATS access!
 - School secretaries
 - STH staff (Community Coordinator, Bridging the Gap Social Workers)

Temporary Housing Address Report (RATH)

ATS - New York City Public Schools (Fri 10/18/19 16:43:12) Temporary Housing Address Report (RATH)															
					Grade	Officia	Temp	Housing			Apartment	Zip	Res	Res	
Last Name	First Name	Student Id	Sex	Grade	Level	Class	Res Flg	Status	Number	Street Name	Number	Code	Boro	District	Phone Number
SMITH	John	111111111	M	150	05	501	Υ	S	111	FIRST AVENUE	1J	11234	K	22	() -
DOE	Jane	222222222	M	180	08	802		D	333	AVENUE H	3K	11210	K	22	() -
HICKEY	Mike	113113113	F	140	04	401	Υ	S	1213	FLATBUSH AVENUE	1J	11234	K	22	() -
CHRISTISON	Corrine	114114114	M	180	08	801	Υ	S	222	GLENWOOD ROAD	3K	11234	K	22	() -

- Here is the link to Remote ATS
- Having trouble? Email your <u>STH Regional Managers</u>, if you need additional assistance.





Outreach and Checking in

Who should STH school-based liaisons and MV liaisons reach out to?

- Students living in temporary housing identified in the RATH report:
 - Students in shelter
 - Students who are temporarily sharing housing of others
 - High schools should pay particular attention to homeless unaccompanied youth



Students who have a history of moving often or who have recently indicated a change in address.





Conversation Tools and Approaches



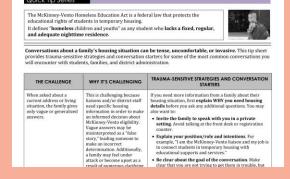
Check-In Checklist

liaisons to reflect on school protocols and parratives that reinforce racial hias and inequity. Even small intentional changes, such as in our semantics, can have positive effects on family relationships and ultimately, the well-heing We created the following tip sheet to help McKinney-Vento liaisons and other school staff reflect on their own communication styles, race, and how institutional racism impacts students and families A family lost their would not be in your best interest to enroll here." housing and is temporarily living in your district. Assumes the family hasn't Depending on the circumstance, pressuring a The parents decide family to return to their district of origin can to enroll their interest of their child. enforce school segregation: New York has the children in your he statement may be most segregated schools in the country. If erpreted as unwelcoming of district instead of Black and Latino students often end up in exclusionary. Family may feel continuing in their intensely segregated schools with very low percentages of white students. district of origin. from enrolling locally.

Communications Guide:
Anti-Racist Approaches
to Conversations



Webinar: Culturally
Responsive Practices to
Support Students in
Temporary Housing



TIPS FOR NAVIGATING CHALLENGING CONVERSATIONS

Tips for Navigating
Challenging
Conversations





Next Steps

Before the end of the June:

- Review the Housing Questionnaire (<u>available here</u>) and <u>NCHE's Determining Eligibility</u>
 Brief
- Share resources with other school staff (especially teachers/those most connected to remote student attendance)
- Follow up with all students in temporary housing. Make sure all students have up-todate housing code in ATS



Planning for next year:

- Make a plan with your Principal for distributing and following up on Housing Questionnaires in the new year
- Schedule or plan for an internal school training on McKinney-Vento eligibility and services
- Make an outreach plan that includes multiple methods for reaching out to students and families



Eligibility, Outreach, and Identification



Planning Title I, Part A Programs

Webinar Agenda

Resources for Students and Families

Supporting Students in Temporary Housing: Title I Process

Assess needs of STH at your school and discuss spending plan with Principal and other school leadership

Spend funds as needs arise (and by procurement deadlines)

Determine school's Title I STH Set-Aside

amount

Review

approved items and services for spending Title I funds for STH





Timeline of Title I Funds & Consolidated Plan

June 30, March 5, May 3, **July 2020** Oct 2020 Dec 2020 2021 2021 2021 • FY 21 Consolidated Final Set- Last Day for
 FY21 ends Deadlines Plan Updated Aside amount begins for ordering Allocating Includes determined computers Funds Spending based on for students Plan for STH in ATS Title I Setas of 12/30 Aside

FY 2021 School Key End Dates Calendar





Title I Connections and Reflections

Connect with your school's Principal or Title I Coordinator

- Reflect on Title I spending for STH in SY21:
 What worked? What could be improved?
- Some questions include:
 - Were budgets flexible to account for varying needs of STH, both before and during remote instruction?
 - Was my school able to accurately determine the needs of our students in temporary housing?
 - Did we spend all the money assigned to us?
 - What could be improved for next year?

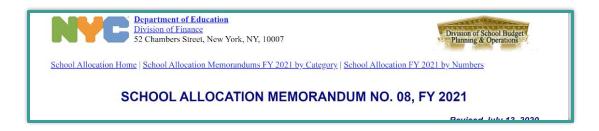






For Reference: Key Documents

FY21 Title I School Allocation Memo



SY21 Consolidated Plan

5 Describe the services provided to the STH population with Title I Set-Aside funds or other appropriate Allocation Categories. Please refer to the Title I, Part A Set-Aside for STH Frequently Asked Questions document on the STH website.





Poll

Did you use your school's Title I set-aside to provide COVID-19-specific resources to STH this year?

- a. Yes
- b. No
- c. Uncertain

Assessing & Reflecting On Needs At Your School

Data Source	Where to find?	Why it matters			
# STH at your school STH demographics such as: - MLLs - Housing Type	ATS (RATH report) Insight Tool ATS Tutorial here	For Title I schools, set-aside amounts are determined by how many STH are in your school. Need to know who you are supporting and what intersectional needs they may have.			
Attendance Graduation Targets Grades	Insight Tool Teachers	Set-aside funds are aimed at helping students progress academically. You should know which STH need additional support.			
Needs of Students and Families as observed by School Staff	Email or Survey to staff Check-ins with staff	School staff spend a lot of time with students. They often observe manifest needs of students.			





Assessing Needs: Other Informed Stakeholders

Consider having similar conversations with other informed stakeholders as you are having with school staff. They can provide valuable insight into the needs of families and students.

Examples of External Stakeholders includes,

- At the Shelter: DOE Family Assistants + Shelter providers, caseworkers
- STH Regional Managers
- District or community education groups, possibly ones that provide programming at your school
- Community service providers that service your students and families

NOTE: Think about leveraging external partnerships for donations, referrals and more to meet needs that arise





Sample Questions & Surveys for Staff and Other Stakeholders

Asset & Needs Assessment Tool

This tool will show you how well and how much your school and community are doing in providing support to students and families.

- Afterschool programs, mental health services, family empowerment activities currently at your school
- Community mapping for programs and services available in the neighborhood

Source: Office of Community Schools

- What school supplies do students need?
- Have you heard any comments about food, housing employment from parents/guardians?
- Are you providing students anything from your classroom or out-of-pocket?
- What are some of the barriers in providing supports for STH?

For external partners: Are there currently any programs or services you can provide for our students in temporary housing?





End-of-Year Survey: Students and Families

You can ask students and families directly **about the year** and about **summer needs**. This can look like:

- Informal check-ins when students/families come to pick up food or other supplies
- Teacher Conferences or other scheduled meetings
- Broad, anonymous survey that asks families about their ongoing and general needs

Note: When asking families to share about their needs, be prepared to provide referrals! Needed supports may or may not be linked to Title I spending.

 Links and templates for creating a local list of referrals available <u>here</u>, <u>here</u>, and here.





Next Steps

Before the end of the June:

- Use allocated Title I set-aside funds to support students in temporary housing.
- Gather feedback from staff, students, and relevant stakeholders on how student/family needs were met this year. Tips:
 - Consider how this ties in with other end-of-year surveys/data collection you might be doing
 - Gather notes and reflections from families in one document, organized by topic (feedback should be anonymous, unless you have permission to share). Anecdotal data is better than starting from scratch, especially if there is staff turnover.

Planning for next year:

- Debrief uses of Title I funding to support STH with Principal
- o Plan for needs assessments and Title I program planning in the new year.









Eligibility, Outreach, and Identification

Webinar

Agenda

Planning Title I, Part A Programs

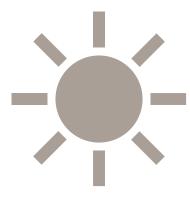


Resources for Students and Families

Summer Rising (K-8)

- Summer Rising will be available throughout the City to every New York City student, including students with disabilities.
- All programs will be run by local school leaders and trusted community-based organizations.
- Summer Rising programs are full day and in-person experiences.
- Summer programs will offer academic support, arts, recreation, and social-emotional support.
- Breakfast, lunch, and a snack will be served to each student.
- Students can choose a location different from their regular school.
- Summer Rising takes the place of traditional summer school.

Registration







Summer Rising High School

- Will provide all high school students the chance to make up previously failed courses, complete courses in progress, and participate in academic acceleration.
- Emerging Leaders SYEP





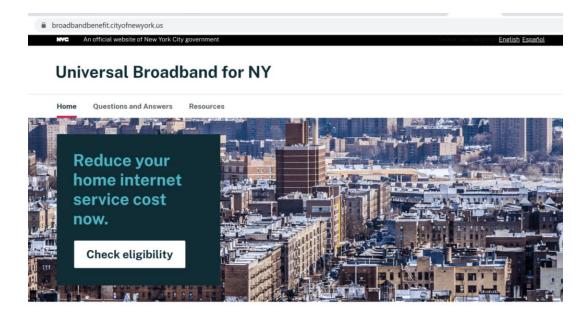
Emergency Broadband Benefit Program

Share with families!



- FCC program provides a temporary discount on monthly broadband (internet) bills for qualifying low-income households.
- Eligible households can receive up to \$50/month + 1-time device discount

For more information: Universal Broadband for NY website



Emergency Benefit

Starting on May 12, 2021, qualified New York City residents can receive a temporary discount on current or a new monthly broadband subscription.





Housing Support: Eviction Prevention

- Evictions in NYS are <u>suspended through August 2021</u> for tenants who "have endured COVID-19-related hardship." See also: <u>Fact Sheet</u>.
- For information about housing court in NYC, contact <u>Housing Court</u>
 <u>Answers</u> at (212) 962-4795.
- For information about COVID-19 and tenants, <u>visit 311 webpage</u> or call 311.
- Homebase services are available by phone.





Housing Support: Section 8

- People living in Section 8 or public/NYCHA housing can request rent reduction based on loss of income. Families can call Customer Contact Center (718-707-7771) or use NYCHA's online self-service portal.
- 15,000 NYC households will receive Section 8 vouchers. People
 must apply during the May 17 May 28 window to enter lottery for
 the waitlist.
 - Encourage all eligible families to apply!
 - Families in shelter who get onto the waitlist will be prioritized to receive vouchers.





Citywide Housing & Homelessness Referrals

<u>Homebase</u>: Homelessness Prevention

Offices are closed, but services available over the phone

- Services to prevent eviction
- Assistance obtaining public benefits
- Emergency rental assistance
- Education and job placement assistance & more

PATH Center:

Family shelter point of entry

Open

- 151 East 151st Street / Bronx, NY
- PATH is open 24 hours per day, including weekends and holidays.
- Main Phone # 718-503-6400

Family Justice Centers: Resources for domestic violence survivors

- Offices are closed but services available over the phone: Bronx 718-508-1220; Brooklyn 718-250-5113; Manhattan 212-602-2800; Queens 718-575-4545; Staten Island 718-697-4300
- NYC's Domestic Violence Hotline: 1-800-621-HOPE

RHY Drop-In Centers: Services for

runaway/homeless youth

- Call first to verify times of operation and intake.
- For young people ages 14 to 24
- Food, clothing, showers, laundry and case management services are available.





Additional Food and Nutrition Support



- Food Bank NYC: free meals, groceries and SNAP support
- NYC Food Hub: information about free groceries and meals around the city as well as about financial help for restaurant workers.
- Invisible Hands: Volunteers are delivering groceries, medication and other necessities to elderly and otherwise at-risk residents for free.



Mental Health Resources

NYC-Well

- Provides mental health support and will connect you with someone who will listen and help 24/7
- Text "WELL" to 65173, call 1-888-NYC-WELL (692-9355)
- Resources from the National Child Traumatic Stress Network
- Resources from the National Association of School Psychologists
- Children's Health Fund: <u>Healthy and Ready to Learn</u>





Public Benefits

Temporary Assistance for Needy Families (TANF) and Supplemental Nutrition Assistance Program (SNAP) (formerly food stamps)

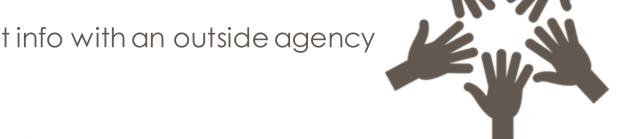
- Applications and recertification for temporary assistance (TA, including cash assistance) done over the phone or <u>online</u>.
- SNAP benefits can be used for online groceries from Amazon, Walmart, and ShopRite. Apply <u>here</u>.
- LSNYC offers free help with applications for SNAP, PA rent arrears and utilities. Call 917-661-4500, or
- Call 311 for more info about how to apply.





Tips for Sharing Referral Information

- Give contact information to the parent/youth, not an external agency
 - Remember: you cannot share student info with an outside agency without express permission!



- Be proactive, but not presumptuous
 - Consider a Needs Assessment
 - Share a list of referrals

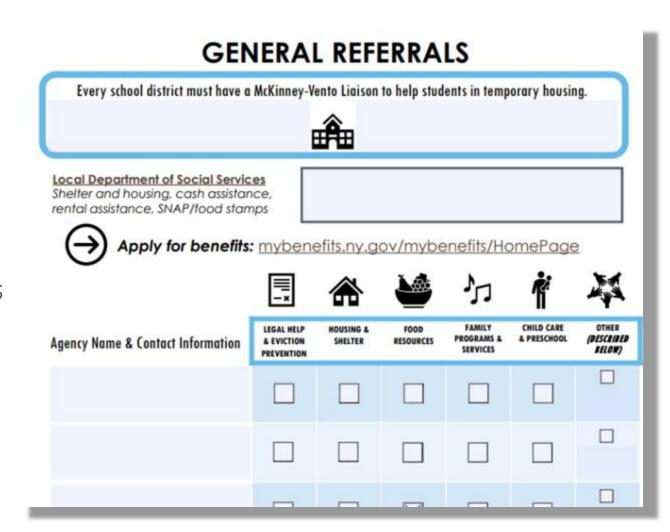
 Follow up after you give referrals and demonstrate willingness to engage further



Referral Templates

NYS-TEACHS Referral Templates

- Four templates: General
 Referrals, Housing Referrals,
 Health Referrals, Youth Referrals
- COVID-19 Reminder: Reach out to all referrals to confirm services, availability, protocols





Next Steps

Before the end of the June:

- Share resources with families through broad outreach and targeted referrals.
 - Make sure families are aware of the Section 8 lottery, which closes May 28!



Planning for next year:

 Begin compiling referrals in a template for distribution if you have not already done so.





STH Regional Managers	Districts	Contact			
Rebekha Askew	Bronx (D 7, 8, 9)	RAskew2@schools.nyc.gov			
	- () -) -)	718-828-2644 (o) 917-951-9576 (m)			
Brittany Taylor	Bronx (D 8, 11)	BTaylor19@schools.nyc.gov			
- Taylor	DIGITA (D 0, 11)	718-828-4950 (o)			
Shaquieta Boyd	Bronx (D 9)	SBoyd5@schools.nyc.gov			
Shaquieta Boya	BIOTIX (D 9)	718-741-7049 (o)			
	D (D 40, 40)	SDyer@schools.nyc.gov			
Stephanie Dyer	Bronx (D 10, 12)	718-741-7783 (o) 646-584-2973 (m)			
Mayor Harris	Prookly (D 14 15 16 10 22)	WHarris22@schools.nyc.gov			
Wayne Harris	Brooklyn (D 14, 15, 16, 19, 32)	718-935-3562 (o) 917-861-4809 (m)			
Charles Mitaball	Drooth in (D 47)	CMitchell4@schools.nyc.gov			
Charlene Mitchell	Brooklyn (D 17)	718-758-7722 (o) 929- 232-0132 (m)			
Rahul Patel	Prooklyn (D.12, 22)	rpatel9@schools.nyc.gov			
Ranui Palei	Brooklyn (D 13, 23)	(718) 295-4105 (o)			
Fahmaada Calaam	Brooklyn (D 18, 20, 21, 22)	fsaleem@schools.nyc.gov			
Fahmeeda Saleem	Staten Island (D 31)	(718) 758-7635 (o)			
Irio Coratan	Monhattan (D.2.2)	LGersten@schools.nyc.gov			
Iris Gersten	Manhattan (D 2, 3)	917-339-1718 (o) 646-784-5802 (m)			
Dekeyeb Evene	Manhattan (D.E. C.)	RHameedevans@schools.nyc.gov			
Rakeyah Evans	Manhattan (D 5, 6)	917-339-1718 (o)			
Capilla Diaz	Manhattan (D1, 4)	CDiaz@schools.nyc.gov			
Cecilio Diaz	Queens (D 24, 25, 26, 30)	917-339-1698 (o) 917-287-2310 (m)			
Linda Wilson	Ougans (D 27, 29, 20)	LWilson33@schools.nyc.gov			
LIIIUA VVIISUII	Queens (D 27, 28, 29)	718-391-6849 (o) 347-574-2095 (m)			

- DOE Students in Temporary Housing
- Bit.ly/STHStaff











New York State Technical and Education Assistance Center for Homeless Students

Infoline: 800-388-2014

Email: info@nysteachs.org

Website: www.nysteachs.org

Office of Community Schools Students in Temporary Housing Team

Email: sthinfo@schools.nyc.gov

Website:

https://www.schools.nyc.gov/school-life/special-situations/students-in-temporary-housing



